

**Bainbridge-Guilford Central School
Board of Education Meeting Minutes
May 11, 2023**

President Keith Hanvey called the May 11, 2023 Board of Education Meeting to order at 6:01 pm in the District Conference Room.

Call to Order

Board members in attendance were Thomas Akshar, Shelly Bartow, John Gliha, Keith Hanvey, and Jeanne Shields. Gordon Daniels arrived at 6:10 pm and Rebecca Sullivan arrived at 6:45 pm.

Board members In
Attendance

The administration in attendance were Superintendent Timothy Ryan and Business Manager Janice Rideout.

Administrators in
Attendance

Principals in attendance were Jennifer Henderson, Greg Winn, and William Zakrajsek.

Principals in
Attendance

On a motion by Tom Akshar, seconded by Shelly Bartow the Board of Education voted to enter into executive session at 6:01 pm to discuss the employment history of a particular person, discipline of a particular person, CSE minutes, and the Superintendents Evaluation.

Executive Session

Yes-5; No-0. Carried.

On a motion by Tom Akshar, seconded by Jeanne Shields the Board of Education voted to return to open session at 6:51 pm.

Return to Open
Session

Yes-7; No-0. Carried.

Keith Hanvey, Board of Education President led the Pledge of Allegiance.

Pledge of
Allegiance

On a motion by Tom Akshar, seconded by Shelly Bartow the Board of Education voted to approve the agenda.

Order of the
Agenda Established

Yes-7; No-0. Carried.

Federal Stimulus Grant Update, presented by Janice Rideout:

Federal Stimulus
Grant Update

- Ms. Maynard was not in attendance. She sent a Federal Stimulus Grant update and it was included in the Board Member's packets. Janice Rideout briefly updated that they were working on the audit review and summer school. More details on that could be found in the packets.

Linda Maynard, Guilford Elementary Principal reported on the following:

Linda Maynard –
Absent notes
presented via BOE
Packet

- Ms. Maynard was not in attendance. Her speaking points were presented to the Board Members in their packets.

Jennifer Henderson, Greenlawn Elementary Principal reported on the following:

Jennifer Henderson
Presents

- Ms. Henderson shared the counselors report and what each grade level will be working on. The social skill of the month is Keep a Safe Body. The Guidance intern, Ashley Benz put together a nice report, Our Measure of Success that Ms. Henderson shared in her report.
- Ms. Henderson shared that CBT (Computer Based Testing) went very well. There were very few snags with the system itself, and nothing that impacted student testing. The students were able to navigate the system well, they didn't seem to struggle with ELA as much as Math. One positive is that CBT won't pull teachers out of their classrooms for grading.
- Greenlawn still has a couple of drills to complete by the end of the year. Mr. Ryan will communicate with families via text that the district will be completing a variety of drills the remainder of the month and after the drills he will communicate that they are completed. The biggest drill we will be completing is a district-wide evacuation drill.

- Ms. Henderson would like to use the remaining Professional Development days to work with 2-3 grade teachers to develop the ELA curriculum. She has already begun working with Kimberly Mayo to plan the 2023-2024 Math curriculum.
- May and June calendar of events for Greenlawn were included with Ms. Henderson's Board reports.
- The Threat Assessment Team went to Norwich last month for training. The morning session was a presenter from the FBI. Ms. Henderson felt it was very helpful to see how you can go up and down the ladder to the level of the threat. The afternoon session was Ms. Henderson and the school SRO, Dan Demer. They met with the Chenango County Threat Assessment Team.

William Zakrajsek, Jr.-Sr. High School Principal reported on the following:

William Zakrajsek
Presents

- Mr. Zakrajsek read the Student of the Month recipients for April. He stated the Math and ELA CBT is completed. The AP exams are completed, ¾ of which were done electronically, which resulted in some bad glitches that Mr. Zakrajsek is still working out and hoping to resolve going forward. The 8th grade Science exam is coming up as well as regents exams.
- The 6th grade parent night recently took place with 30/65 students and their parents attending. They discussed expectations, opportunities, etc. Each 6th grader will also have the opportunity to shadow a 7th grader, eat lunch, and attend some training before the school year is over. They will also have an opportunity in August to tour the school, get their locker, and schedule.
- Spring sports banners were just put up, which was a little later than they were hoping for. Varsity sports are winding down and Modified sports are in the middle of their season.
- The Jr. High spring concert was held recently, they did a great job. There are 87 students in marching band and 7 students in color guard. Everyone is excited to be returning to the Sherburne Pageant of Bands.
- All Emergency Drills at the Jr.-Sr. High School have been completed with the exception of one.
- The master schedule for the 2023-2024 school year is almost complete. Mr. Zakrajsek was happy to announce that Mr. Lorimer will be teaching a Robotics class next year.
- Mr. Zakrajsek gave an update on the Corrective Action Plan. Groups did well last month and completed their deposits and monthly profit and loss statements in a timely manner.
- The Jr. Honor Society inductions were held on April 20th. There were 18 students inducted, Mr. Zakrajsek read a list of their names.
- Mr. Zakrajsek gave an update on the recent field trips that have taken place and those that are coming up.

Greg Winn, Jr-Sr. High School Assistant Principal reported on the following:

Greg Winn Presents

- Referrals are comparable to last year at this time, but overall better than last year.
- We have been sighted for the third year as having disproportionality with discipline regarding our students with disabilities. Collen Head and Mr. Winn continue to attend trainings to help get B-G off the list.
- Mr. Winn gave an update on the Technology Committee. The B-G tech plan has been posted on the website. Nicole Rowley has been attending professional development training at BOCES, and they're looking into more training for next year.
- Mr. Winn feels the CBT for 3-8 went well, the opt-out rate was relatively low.
- Mr. Winn's reason for loving being a Bobcat this month is how much he enjoyed chaperoning the prom. After the students and staff went to the YMCA in Norwich. Overall, it was a great night. He thanked Mrs. LaFever for organizing everything.

Marek Rajner, Board of Education Student Member reported on the following:

- Marek gave the BOE an overview on the events planned for their Senior Trip. He also spoke about the upcoming Student Council trip to Ocean City. Marek recently took the AP Calculus exam (this was administered on paper rather than CBT). He spoke about the various sports teams and how they are doing in their seasons. He stated that the Marching Band is very excited about attending the Pageant of the Bands. Marek invited the BOE to see his New Visions presentation on May 22nd.

Timothy Ryan, Superintendent of Schools reported on the following:

Timothy Ryan Presents

- There is a community member who lives near one of the baseball fields owned by the Village of Bainbridge, who has expressed her concerns with baseballs hitting her home. Mr. Ryan and James Rideout came up with a plan to install a 15-foot net around the fence to prevent this from happening.
- The Budget Hearing was held on Tuesday, May 9th. The Budget Vote is on May 16th from 12-9 at Greenlawn and Guilford. The Evening Sun did an article on the budget and Mr. Ryan did an interview with WCDO.
- The Chenango County School Boards Association held a dinner two weeks ago. Mr. Ryan, Keith Hanvey, Jeanne Shields, John Gliha, and Gordon Daniels all attended. B-G had the largest group in attendance.
- Monday, May 15th is the Scholar Recognition Dinner. Garrett O'Hara was selected as B-G's recipient, and he chose Tammy Slack has his mentor. There will be 39 students in attendance from DCMO and ONC BOCES.

Rebecca Sullivan left at 7:56 pm.

Rebecca Sullivan
Excused
Visitors in
the Audience

Visitors in the audience included a parent and student who wanted to check on the progress of the updating of the dress code/Code of Conduct. It was stated that this will be worked on over the summer.

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action:

CSE
Recommendations

- SUB-CSE minutes of: 3/6/23, 3/7/23, 3/8/23, 3/9/23, 3/10/23, 3/13/23, 3/20/23
- 504 minutes of: 3/6/23, 3/7/23, 3/9/23, 3/13/23, 3/20/23
- CSE minutes of: 3/7/23, 3/8/23, 3/10/23, 4/17/23

On a motion by John Gliha, seconded by Shelly Bartow the Board of Education reviewed and arranged for the appropriate special education placements.

Yes-6; No-0. Carried.

On a motion by Gordon Daniels, seconded by Tom Akshar the Board of Education voted to approve the following Certified Personnel:

Certified Personnel

- The *REVISED* appointment of Heather Kelly to the position of 1st Grade Teacher:
Name: Heather Kelly
Position: 1st Grade Teacher
Certification: Childhood Education
Tenure Area: Elementary Education
Date of Commencement of Appointment: 9/1/23
Expiration of Appointment: 6/30/25
APPR: To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, Heather Kelly must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least one (1) of the two (2) years, and if she receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time.
Salary: Step 11 + Masters + 43 Credit Hours
Vice: Dawn Christophersen
- The appointment of Brittany Wilson to the position of RTI Teacher effective 9/1/23 to 6/30/24, Temporary Grant Funded; Step 1. Background check complete.
- The appointment of Molly O'Hara to the position of Marching Band Assistant for the 2022-2023 school year.
- The appointment of Kimberly Morris-Schinn to the position of Odyssey of the Mind Coach for the 2022-2023 school year.
- Accept the resignation of Aimee-Lemay Hammond from the position of Year-Long Substitute, effective 8/31/23.

Yes-6; No-0. Carried.

On a motion by Jeanne Shields, seconded by Shelly Bartow the Board of Education voted to approve the following Non-Certified Personnel:

Non-Certified
Personnel

- Accept the resignation of Matt Kane from the position of Custodial Worker, effective 4/25/23.
- The appointment of Gabriella Cuozzo to the position of Substitute ASP School Monitor (PT), retroactive to 4/16/23, background check complete.
- The appointment of Charlene Lane to the position of Substitute Teacher Aide (PT), retroactive to 4/22/23, background check complete.
- The appointment of Bonnie Goss-Beisler to the position of Substitute Bus Driver (PT), retroactive to 4/20/23, background check complete.
- Accept the resignation of Charlene Lane from the position of Custodial Worker, effective 4/11/23.
- Accept the resignation of Stanley Brewer from the position of Substitute Bus Driver, effective 4/9/23.
- Accept the resignation of Stuart Bartels from the position of Substitute Bus Driver, effective 1/8/23.
- The appointment of Carmen DeCocker to the position of Bus Attendant, PT, 10 months, approx. 3.5 hrs./day, \$14.20/hr., retroactive to 5/8/23. Background check complete. Vice: Cassandra Carr.
- The appointment of Lianne Sprague to the position of Bus Driver, FT, 10 months, retroactive to 5/1/23. Background check complete. Vice: L Sprague (Civil Services Purposes Only).
- The appointment of Rebecca Fiedler to the position of Custodial Worker, FT, 12 months, 8 hrs./day, \$14.50/hr., effective 5/22/23. Background check complete. Vice: M. Kane.
- Accept the resignation of Barbara Diamond from the position of Substitute Teacher Aide, effective 12/13/22.
- The appointment of Kali Conover to the position of Teacher Aide (Temporary), FT, 10 months, 7 hrs./day, \$14.20/hr., retroactive to 5/8/23. Background check complete. Vice: E. Prezorski.

Yes-6; No-0. Carried.

On a motion by Tom Akshar, seconded by Gordon Daniels the Board of Education voted to approve the Summer School Staff (Attachment A).

Summer School
Staff

Yes-6; No-0. Carried.

On a motion by Gordon Daniels, seconded by Tom Akshar the Board of Education voted to approve the following Business Office items:

- A. Approval of the following Financial Reports for the month of March 2023 – Student Activities Central Treasurer’s Report, Revenue & Appropriation Status Reports, Cumulative Summary of Budget Amendments, Cash Flow, District Treasurer’s Report, and the School Lunch Profit & Loss Report.
- B. Request approval of the Internal Claims Auditor Reports dated April 14, 2023.
- C. Request approval of the contract for Health & Welfare Services for the 2022-23 school year between the Bainbridge-Guilford Central School District and the Johnson City Central School District.
- D. Request approval of the contract for Accounting Services by Management Advisory Group Business Operations, Inc. for the 2023-24 school year.
- E. Request adoption of the Cooperative Purchasing, Generic, and Food & Cafeteria Supplies Purchasing Resolutions through DCMO BOCES.
- F. Request acceptance of \$876 in donations from the B-G Booster Club and \$2,800 in awarded grant funds from Cornell University for the Agricultural Education Incentive Grant.

Financial Reports

Internal Claims Audit

Health & Welfare
Services

Accounting Services
Contract

DCMO BOCES
Cooperative Purchasing

Acceptance of Donations

G. Request approval of a budget amendment increasing revenue item A2705 Gifts and Donations in the amount of \$3,676 (B-G Booster Club -\$876 & Cornell University - \$2,800) and increasing the following expenditure areas:

o A2855.450-01-4400 Boys Athletic Supplies	\$ 438.00
o A2855.450-01-4500 Girls Athletic Supplies	\$ 438.00
o A2070.400-01-3832 Ag Program Prof Development	\$ 1,613.69
o A2110.400-01-3832 Ag Program Contractual	\$ 455.00
o A2110.450-01-3832 Ag Program Supplies	<u>\$ 731.31</u>
Total	\$ 3,676.00

Budget Amendment

Yes-6; No-0. Carried.

On a motion by Shelly Bartow, seconded Tom Akshar the Board of Education voted to approve the following Old Business:

Old Business

A. Second read of the following policy revisions:

- o Policy #4304 Accounting of Fixed Assets, Inventory, and Tracking
- o Policy #4502 Non-Bid Purchasing
- o Policy #0021 Tobacco and Nicotine Use

Yes-6; No-0. Carried.

On a motion by Shelly Bartow, seconded by Tom Akshar the Board of Education voted to approve the following New Business Items:

- A. Request permission for the Superintendent to sign the MOA between Bainbridge-Guilford Central School District and the BGTA regarding the start of school.
- B. Request permission for the Superintendent to sign the transportation agreement between Bainbridge-Guilford Central School District and Afton Central School District regarding the transportation of a student to the Norwich BOCES campus.
- C. Request permission for the Superintendent to sign the transportation agreement between Bainbridge-Guilford Central School District and Sidney Central School District regarding the transportation of FFA students to the FFA Convention in Buffalo, NY.
- D. Request permission for the Superintendent to sign the contract between Bainbridge-Guilford Central School District and Upstate Security Consults, LLC.
- E. Request permission for the Superintendent and BOE President to sign the transportation contracts between Bainbridge-Guilford Central School District and BOCES.
- F. Request permission for the Superintendent to sign the MOA between Bainbridge-Guilford Central School District and the Assistant Director of Facilities and Mechanic regarding the wage increase, effective 7/1/23.
- G. Request permission for the Superintendent to sign the MOA between Bainbridge-Guilford Central School District and the BGSSA regarding the wage increase, effective 7/1/23.
- H. Request permission for the Superintendent to sign the MOA between Bainbridge-Guilford Central School District and the Managerial and Confidential Employees unit regarding the wage increase, effective 7/1/23.
- I. The *REVISED* appointment of the following election workers:
 - Election Inspectors: Vicki Anderson, Mary Ellen Whitmore, Sally Finch, Lillian Hawkins, and Linda McNearney

MOA – Start of School

Transportation agreement with Afton CSD

Transportation Agreement with Sidney CSD

Upstate Securities, LLC Contract

Transportation Agreements with BOCES

MOA- Asst. Director of Facilities & Mechanic Wage Increase

MOA – BGSSA Wage Increase

MOA – Managerial & Confidential Wage Increase

Election Workers Revised Appointments

Yes-6; No-0. Carried.

The following planning events were discussed:

Planning

Board Events

- May 16th – Budget Vote 12p-9p – Guilford and Greenlawn Schools
- June 1st – BOE Meeting @ 6:00p – Guilford Elementary School

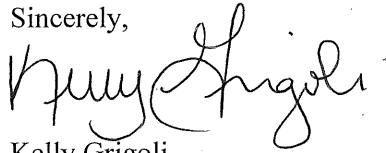
School Events

- May 12th – NYSSMA Festival – Norwich, NY
- May 16th – Guilford Elementary Spring Concert @ 1:00p
- May 16th – Greenlawn Elementary Spring Concert @ 6:30p – Jr.-Sr. High School
- May 24th – Honors awards and reception @ 7:00p – Jr.-Sr. High School
- May 29th – Memorial Day Parade – Guilford @ 8:00a – Bainbridge @ 10:00a

On a motion by Shelly Bartow, seconded by Tom Akshar the Board of Education voted to adjourn the meeting at 8:19pm.
Yes-6; No-0. Carried.

Adjournment

Sincerely,

A handwritten signature in black ink, appearing to read "Kelly Grigoli". The signature is fluid and cursive, with the first name "Kelly" written in a larger, more prominent script than the last name "Grigoli".

Kelly Grigoli
District Secretary/District Clerk

Summer School 2023

Attachment A

<u>Grade</u>	<u>Teacher</u>	<u>Aide</u>
PreK	Jodi Wombacker	Brandi Donnelly
Kindergarten	Cloey Oranjian	Tina Burnett
Kindergarten/1st	Melissa Margadona	Tiffani Hurd
1st	Kelly O'Rourke	Kelly Mohrien
2nd	Amanda Carlin	Linda Stafford
3rd	Sharon Morris	Samantha Wygant
4th	Devin Schmitz	Bobbi Jo Mason
5th	Skylar Clark	Karl Frye
6th	Leslie Cuozzo	

Secondary	Pam Filor	Jeanmarie Innes
	Heather Pratt	
	Nicole Rowley	
	Melissa Epps	
	Tracy Kutz	
	Matthew Downey	

Subs

Molly O'Hara
Meaghan Keesler
Diane Parsons

District Nurse

Rachel Decker

Teacher Rate:	\$45/hr or Hourly Rate, whichever is higher
Aide Rate:	\$16/hr or Hourly Rate, whichever is higher
Nurse:	23-24 Hourly Rate
Sports Summer Enrichment:	\$45/hr or Hourly Rate, whichever is higher
Arts Summer Enrichment:	\$45/hr or Hourly Rate, whichever is higher
Bus Drivers:	\$35/hr
Leslie Cuozzo:	23-24 Hourly Rate